

The Scholarship Foundation Chair (From the Scholarship Foundation Bylaws)

The Chair presides at all meetings of the Scholarship Foundation Board and is a voting member.

The Chair is responsible for keeping records of all meetings and *providing periodic updates to* Honeywell International, *the Board of Directors of the Honeywell Retiree Social Club of Arizona (the parent organization)*, Garrett Retiree Club and all other participating Retiree Clubs.

The Chair will give notice to the Scholarship Foundation Board of all meetings and is responsible for correspondence, files, records and Bylaws, and papers of the Scholarship Foundation except those pertaining to the Office of the Treasurer.