

Webmaster Report for September 28, 2021 to October 26, 2021.

Summary

- There are no major issues.
- Progress was made on a method to migrate mailing lists to Outlook 365.
- Our ISP, Newtek, is too expensive for online payments, but PayPal may be viable.

Activities

1. Created mailing lists from the membership database and distributed the October eBridge.
2. Created the October online Bridge.
3. Updated the website for event changes, etc.
4. Posted Online Bridge, board minutes, board agenda, treasurer's report and webmaster's report in Archives.
5. Posted updated documents(new academic year) for the Scholarship Foundation.
6. Checked website for dead links.
7. Handled routine Hotline emails about address changes, deaths, etc.
8. I found a method to migrate SmarterMail mailing lists to Outlook 365 Contact Groups. This needs to be tested however.
9. Online payments via our ISP, Newtek, do not make financial sense due to a monthly fee of \$12.50 and a minimum monthly fee of \$25 unless the volume is at least \$1,000.

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10. PayPal looks more promising, however, as there are no setup, annual or monthly fees.

- For the 501(c)(3) Scholarship Foundation, the fees per payment would be 2.2% + \$0.30.
- For the 501(c)(7) retiree social club the fees per payment would be 2.9% + \$0.30.
- Credit cards accepted are; VISA, MasterCard, AMEX, Diner's, and Discover. Debit cards accepted are Visa and MasterCard.
- It appears that payment from a PayPal account is also possible, presumably for lower or zero fees, but I have not found information on this.

I am in communication with PayPal to confirm all the above, (their online information is somewhat complex and confusing), and to see if we can have payment links for the two different fee rates on the same website.

Another point to research is what documentation there would be of each payment, and if this would meet the needs of our treasurer without extra work.