

HRSC Webmaster's report for period ending October 26, 2022.

## SUMMARY

- Online dues payment was successfully launched on October 15.
- routine website maintenance and eBridge distribution tasks performed; no significant issues.
- Website migration to Linux delayed by lack of resources in Newtek, our hosting company.

## DETAILS

(1) Online dues payment.

This was launched on October 15 with the distribution of the October eBridge. Several people have used it and there were no problems. Heavier use is not expected until nearer the end of the membership year. The next task will be creation of a form for non-dues payments. This could be (A) a generic form for all such payments, with fields for member name, email address, purpose of payment, and payment amount, or (B) a form for event payments only, with fields for member name, email address, event name, number of guests (if allowed), and payment amount. It can also have

relevant information such as the HRSC cancellation policy.

A custom form for each event is not planned.

## (2) Website migration to Linux

This was expected to occur in October, but Newtek Technology, our web hosting company, has apparent staffing problems, and work requested on Sep 25 has not started. There is no immediate urgency, as we can continue to use Tom Sparks's server for online dues. I shall renew efforts to energize Newtek after Tom returns from vacation on October 31. Tom and I discussed moving to another hosting company as a contingency.

## (3) Website maintenance and updates

Did check for bad links, and posted reports and other documents on the Archives page. Deleted all scholarship pages. Created and posted the October online Bridge.

## (4) eBridge distribution

The October eBridge was distributed. One member reported inability to open the PDF attachment; no one

else did. I suggested several workarounds, but the member was unwilling to try them, so I sent the eBridge from my personal email, and the member was able to open it. I asked for information to help diagnose the problem, but the member was unwilling to provide it, so I just repeated my suggested workarounds for use if the problem recurs.

The member who reported getting the September eBridge at his old and new email addresses only received it at his new address this month, so that problem is resolved.