

## Honeywell Retiree Social Club Minutes, Rev. 1

Wednesday, September 28, 2022, 10:30am, via Zoom

Sherry (Maxson) Myers, Secretary

October 6, 2022

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In attendance: Kirk Anderson, Mary Barkl, Kevin Harris, Doug Metzger, Sherry Myers, Kay Nye, Barb Rippstein, Tom Sparks, Cheryl Wiley

1. August 2022 meeting minutes were approved by all.
2. Scholarship Report – Cheryl
  - As a result of the HRSC Board’s unanimous decision to dissolve the Scholarship Foundation, Cheryl printed out the documents required by the Arizona Corporation Commission (ACC) for dissolution of a 501(3)c.
  - Cheryl prepared the dissolution documents and had Mary Barkl sign them. When she has all the documents required, she will send them in.
  - It costs \$25 to file the paperwork and \$5 to receive a certified copy of the dissolution paperwork. A money order is required. Cheryl will go to Aero Credit Union to get this.
  - One of the other requirements for dissolution is that the remaining funds be donated to another charity.
  - The HRSC Board unanimously agreed to donate the remaining Scholarship funds to the Honeywell-Garrett Retirees Club of Arizona Scholarship Foundation. After the \$30 for ACC, the remaining balance is \$140.09 (this includes the \$5.00 required for the Savings account).
  - When the check is cashed, Cheryl will go to Aero Credit Union to officially close out the account.
  - At that time, she will also mail the documents required by ACC.
  - As soon as the 2022 IRS Form 990-N is available, Cheryl will file it. This is done electronically.
  - Records need to be kept for three years. Since the Scholarship Foundation was under HRSC, Cheryl would like someone on the Board to keep them beginning in January 2023 since she is not on the Board any longer. She has three plastic grocery tubs.
3. Website/e Bridge report – Kevin
  - Tom Sparks (ex-IAC) has offered to help with the website and has already made good progress on online payments; his experience with online forms and payments via Paypal perfectly matches our current needs. He also has his own Linux server, which he is kindly allowing us to use to work around a deficiency in our Newtek Windows hosting system.
  - Routine website maintenance and eBridge distribution tasks performed; no significant issues.
  - Website migration to Linux (previously approved by the Board) and to MS365 for email capabilities is more urgent now due to a deficiency in our current Windows hosting system found during testing of online payments; migration is now expected to be done in October although Newtek hasn’t shown much activity on this yet. Tom Sparks basically did the migration work of online membership form and payment form; he has the current site completely backed up, waiting on a call from Newtek support and then he’ll do the transfer once he gets the credentials; it’ll be seamless. Should happen this month.
  - The new online membership form, slightly streamlined, and credit card payment page is working, but **it would be helpful if Board members will test it.** (Unless you plan to go through to payment for years of membership for yourself, enter a name that is obviously a test name.) When a member hits the Submit button on the form, the entered info is automatically emailed to the treasurer and membership secretary, then member is taken to a payment page where options of credit card, debit card, PayPal, Venmo and check are offered. HRSC will swallow the credit card fees associated with online payments.

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- The online payment code is currently hosted on Tom Sparks's Linux server, pending the migration of our website to a Newtek Linux hosting system, which means that members making online payments will see "t sparks.com" in their browser url field instead of "hrcaz.org." All Board members voted and agreed that Kevin should add a comment explaining this is intentional.
- Deleted all references to scholarships from the home page and replaced the scholarships page with a note about the program having ended. The Board needs to update the bylaws to remove all scholarship references. Kay offered to do this; she'll send a proposal out to Board members.

Mary invited Tom to join the Board; he'll think about it. Director; Webmaster Assistant; two-year term.

### 4. Treasurer's Report – Doug

We got a couple of renewals, not much \$\$ in. If both spouses worked at HON, only need to pay one membership (but need two email addresses). Need to change the membership form and online form to specify this; Kay will get with Ted about this.

On the last page of report (summary and budgeting), Doug updated it based on his expectations for this year expenses, pretty much mirroring last year. We spent \$100 on a Christmas luncheon with AAC; we may do it again this year.

Spring picnic cost us about \$250 last year. Fixit guys, Doug threw in \$100 in case it resumes. Zoom is paid for. Doug owes Kevin a check for website expenses.

Doug has projected a loss previously, won't happen anymore since we won't be donating to scholarship fund; could end up with a net gain. We have money to give a charity donation around Christmas time if we choose.

### 5. Cruises – Barb

Nothing happened this month. Barb called travel agency asking for ad for April cruise, hope to have it in time for October newsletter.

Lots on computer about cruises lately, Barb will write something up. Lots of people are signing up because so many people took cruise credits during Covid when cruises were cancelled, they're doing cruises now. Last cruise Barb was on had almost 3,500 people.

Cruise lines stopped insisting on wearing masks but you can be given a medallion such that if you were near someone who comes down later with the virus, the medallion system will identify you and you may be put in isolation. How they manage that is up to the cruise line. In some cases they just restrict you to your cabin.

Barb hasn't seen that cruise lines are asking for pre-board testing. They hadn't allowed at-home tests; had to bring proof with you.

During pandemic, some cruise ships have been torn down and scrapped; some have been replaced with bigger ships.

Barb has signed up for a 2023 Hawaii cruise but won't advertise it for a long time yet.

### 6. Bridge Status/Issues – Kay

A lot of the Bridge is updated, just need to update the Board member's page. Denise Downar's term expired in 2022 so Mary will call to find out if she'll stay on Board.

Terms are three years for directors, two years for officers.

Kay sent the paper Bridge over on the 14<sup>th</sup>, it went out on the 21<sup>st</sup>, Kay got hers on Monday.

Kevin said it would be good to announce the option of online payments in the October Bridge, suggested in Mary's column. Kevin will send wording to Kay.

We agreed to go in with AAC on the Christmas event, like we did for the picnic in the park, and will split the cost according to how many people sign up as opposed to 50/50.

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Going forward, Kay will send out reminder for Bridge inputs to entire Board; all voted in agreement.

7. Need new members – Board

Per Doug, we got two new members, so membership should be about 296 vs. membership at end of last fiscal year (end of April last year) which was 342, so we've lost members.

Oktoberfest is not happening. Mary never got a call back, even went to the restaurant but never heard anything back. Consider a different location? Yes. We had it as a cook-out sometimes; also at Ironworks (Bel Air country club). Hopefully next year.

8. April Positions open 2022 – Board

One open Director position and whatever Denise decides to do. Mary will call her.

Mary will put the zoom link in the email with the agenda.

Meeting adjourned at 11:40 am. Next meeting: Wednesday, October 26, 10:30 am, via Zoom.