

## Honeywell Retiree Social Club Minutes

Wednesday, November 30, 2022, 10:30am, via Zoom

Sherry (Maxson) Myers, Secretary

December 10, 2022

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In attendance: Kirk Anderson, Mary Barkl, Kevin Harris, Bruce Landini, Doug Metzger, Sherry Myers, Kay Nye

1. October 2022 meeting minutes were approved by all.
2. Scholarship Report – Cheryl  
Cheryl not in attendance; sent this report:
  - The Arizona Corporation Commission accepted and filed our Articles of Dissolution for the Honeywell Retirees Club Scholarship Foundation effective October 31, 2022. Status is Inactive-Voluntary.
  - As soon as the 2022 IRS Form 990-N is available, Cheryl will file it. This is done electronically. Hopefully, this can be done in early January 2023.
  - Records need to be kept for three years effective starting in January 2023. Since the Scholarship Foundation was under HRSC, Cheryl would like someone on the Board to keep them since she is not on the Board any longer. She has three plastic grocery tubs.

3. Website/e Bridge report – Kevin  
A few more online dues payments coming in, online working fine.

Tom Sparks developed an Online Events form which is working but can't be released yet until we have a policy for guests – number of guests and what they should pay.

There are three categories of events:

- a) No HRSC or attendee costs, such as some museum visits
- b) All attendees pay the same cost
- c) Event is subsidized by HRSC but only for members attending and not for guests (most problematic)

The general policy is member and guest, exceptions would be based on individual event and should be planned for specifically ahead of time (example: this past Spring picnic where someone wanted to bring multiple guests). This should not be in Bylaws, should be discussed on a per-event basis. The Spring picnic should be one of these events.

The form will say, the general HRSC policy is members may bring one guest; however, for each specific event, refer to the event description for how many guests are allowed and payments for guests. All voted and agreed on this for HRSC events. The Event form has a field for number of attendees and amount being paid.

It was agreed we will not charge an Admin Fee for any event.

Website migration to Linux was requested on September 25 but hasn't started yet due to Newtek staffing problems. However, in discussions with the technical salesperson, agreement was made on the Linux hosting plan. Annual cost of this plan is \$180, which is less than the \$264.49 we have been paying although there will be a one-time migration fee of \$130. Payback is about 18 months.

The Newtec migration leader was supposed to contact Tom in late November but did not; we're awaiting new date. No urgency as we can continue to use Tom Sparks's server for online forms. Anticipated benefits of the migration: lower annual fees, full support for PHP which will do away with the need to use Tom Sparks' server for the online dues payment form, improved reliability for mailing lists and better support due to modern software that is not obsolete.

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Website maintenance and updates: nothing to report.

Kevin and Kay are working the problem with the Board mailing list. Kevin is investigating; the problem could be in many places. Best solution, get migration done asap and then hope mailing list will work properly. Kay's list is working, she sent an email yesterday and everyone at meeting got it, so use this one for now.

4. PayPal Activity – Kevin/Tom

Already covered in Website report.

5. Bylaws Updates/Changes/Guest Members number – Board

As discussed in Section 2, we're changing from no policy to a general policy of usually allowing one guest for events. Kevin will amend the Bylaws and send out.

Doug had sent an email on October 26 regarding changes in the election section. For his suggestions, see last page. In essence, the Board of Directors has control of the schedule and if nothing happens, they can select new Directors.

It was brought up to limit the time an Officer or Director can take to decide if they want to continue in that role when their term has expired. This should result in each position on the Board showing on the website the name of someone who is actively in those duties, or it should say vacant. Doug's suggestions above cover this as mechanism. It was voted on and all agreed to accept Doug's proposed changes into the Bylaws.

Kevin owns the Bylaws master copy and by default is the master editor; however, Kay can also make changes.

6. Treasurer's Report – Doug

Nothing eventful. The \$30 Cheryl used to close out the scholarship fund cleared. A few Paypal dues are coming in and it's working just fine! The cross-check between Paypal and bank reports, and matching that with the info coming from Tom Sparks' website – all is matching up.

Ted Rees and Doug agreed that if dues come in by the end of the month on the Paypal report, they consider that dues paid and member gets the Bridge next month; if by mail, it takes a couple weeks for processing therefore delay in getting the Bridge.

Money that came in for Christmas event, Doug got the checks, put the \$\$ in our account, sent a check to Joyce, everything is good as expected.

7. Christmas Event with AAC – Mary

This was covered in the Treasurer's report.

8. Cruises – Barb

Barb not in attendance. Kay reported: cruise information is already in the Bridge, same as last month.

9. Bridge Status/Issues – Kay

Everything is fine, working on the Bridge. Main thing, Kevin, Ted and Kay are revising the Membership form.

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AAC people are meeting tomorrow, so Kay should have the Wings by Monday. This will allow her to include their non-AAC-specific info in the Bridge. We have no events going on so we must keep up with their events.

The Garret club doesn't include our info so we don't include their info; we only get obituaries from them.

10. Need new members – Board

11. April Positions open 2022 – Board

We still need a director for 2023. Denise will stay as Vice President (she was added last month).

Meeting adjourned at 12 noon. Next meeting: Wednesday, January 25, 2023, 10:30 am, via Zoom.

4. Bylaws Updates/Changes/Guest Members number – Board. Doug's suggested changes:

### ARTICLE VII - ELECTION

#### Section 1. Election schedule

Election of the Officers and Directors will be held in the period February ~~to~~ through April (the Club's fourth fiscal quarter) each year on a schedule determined by the Board. The newly elected Officers and Directors will assume their offices on May 1.

#### Section 2. Terms of office

Officers are elected for two-year terms.

The terms of office for the Directors will be staggered. Each Director will serve a period of three years with two new Directors elected each year.

### ARTICLE VIII - NOMINATION PROCESS

#### Section 1. Nominating committee

The Nominating Committee, selected by the Board of Directors, will submit their report to the Board and then ballots will be included in issues of the Bridge preceding the annual election.

#### Section 2. Selection procedure

Nominations of candidates for office to the Board may be made by any Active Member by submitting the candidate's name to the Board of Directors (or the Nominating Committee) ~~by January 31~~. Written or verbal notification to the Board or to the Nominating Committee will be sufficient. Nominees must be verified and agree to serve before being placed on the ballot. Candidates cannot run for more than one office per election.

#### Section 3. The election

Voting will be conducted using whatever mechanisms the ~~Nominating Committee~~ Board of Directors decides on each year. If no nominations are forthcoming by the formal nomination process, the Board will vote to select new directors and officers as needed. The election of the officers and members of the Board of Directors will be announced in the Bridge and on the website.