

Honeywell Retirees' Social Club of Arizona

Board of Directors Meeting

Wednesday, August 31, 2016

1. Meeting was called to order by President Ed Taschner at 1:00 pm. A quorum was achieved with 3 officers and 3 directors present. (Note that the balance of this report is presented in the order of discussion at the meeting.)
2. A quick review of the list of events planned for the club year was conducted in an effort to identify responsible personnel for each event with the following results:

Event	Responsible Individual(s)	Comment
Oktoberfest	Gwen Scheetz, Dawn Orgill, Linda Darnell	
Day at the Races	Vic Fragnito	Based on understanding of meeting attendees, needs to be confirmed by Vic
Caribbean Cruise	Barbara Rippstein	
Spring Picnic	Linda Darnell, Dawn Orgill, Gwen Scheetz	
Christmas Party	TBD	See meeting discussion on this topic

3. A discussion of two proposed venues for the monthly club board meetings was held. The two proposals were BJ's Restaurant & Brewhouse (located in the Desert Ridge Shopping Center at the intersection of Tatum Boulevard and the 101 Loop) and the location used by the Garrett Retirees' Club for their monthly Members' meetings (Close to the McDowell Road exit off the east 101 loop). After discussion BJ's was selected as the board's meeting venue for the balance of the club year with the proviso that the board could subsequently revisit the venue selection if desired in the future. ACTION: Linda Darnell to reserve BJ's for the remaining meetings.
4. Two action items identified in the prior board meeting's minutes were discussed. First Linda Gregerson reported that a Thank-you message received by the club regarding work performed by the Fix-it Guys would appear in the upcoming Bridge Newsletter and that Clint Langford had been contacted regarding the message. Second, Doug Metzger presented the May 2016 Treasures report including the purchase of an AFCU 1 Year CD which documented the accomplishment of the related action item. Both responses were accepted as closing the action items from the prior meeting.
5. Doug Metzger discussed his investigation of a Community Service Project Opportunity event for the current club year. Doug contacted the Honeywell Community Relations Coordinator Tammy Wolfe regarding possible Honeywell support of projects undertaken by the HRSC. He in turn was referred to Kelly Watson, the director of the 'Phoenix Rebuilding Together' organization. Kelly has identified possible remodeling and/or repainting projects in either commercial or residential locations as possible tasks.

Per Doug the indicated events would involve club members performing fix-up / painting at one or more locations. During the ensuing discussion it became clear we don't know who will cover the costs of the necessary materials and what level of participation by club members could be expected. Agreement was reached that both of these issues need to be resolved before the size and complexity of an event could be identified. Doug was asked to continue as the focal for this activity and to continue investigating all aspects of this potential club activity.

Doug pointed out during the discussion that if the club decides to pursue an event of this nature, a minimum of 3 months will be required to organize and execute which rules out the possibility of a November event. In addition, Doug confirmed that he has notified the food-bank that the club would not be participating as a group in the food handout prior to the Thanksgiving Holiday. Note however, individuals are still free to contact the food-bank directly about supporting their activities.

6. The secretary's minutes from the May 2016 Board Meeting were approved.
7. Along with delivery of the May 2016 Treasure's Report, Doug Metzger presented the Preliminary August 2016 Treasure's Report. Note that the 'Preliminary' terminology is being used for the current month's report since the interest amounts credited to the club's accounts are not available until the close of the month. Assuming that the additional interest impact to the treasure's report is minor, both treasurer's reports were accepted by the board members.

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8. The lack of consistent practices regarding the following member / spouse scenarios were discussed: apparent voting by non-member spouses; the potential for club board positions being held by spouses who are not eligible for club membership; and collection of dues from member and the spouse when both are eligible for membership per existing club bylaws.

A review of the existing HRSC bylaws confirmed that spouses of members who are not themselves club members are ineligible to vote on club issues. However, there is a definite perception that spouses may have voted during meeting on issues placed before those attending the meeting. As a result the board members present agreed that more attention should be paid in the future to insure only active club members are allowed to vote.

The bylaw review also confirmed that sufficient definition exists to insure only active members are eligible for club board positions.

Finally, while existing club member / spouse scenarios exist where both the member and spouse are eligible for membership, an inconsistent approach to collecting dues from one or both for active membership status has been used. As a result, the following addition to the club bylaws will be proposed to the membership:

- The following sentence will be added to 'Article III – Membership, Section 2 – Membership Classes, Active Members' paragraph stating "If both spouses meet the eligibility requirements, only one annual dues payment is required for both to be active members." Note that this proposed change parallels the same policy currently held by the Garrett Retiree Club.

In addition, the board adopted the practice: Where instances of current and future dues have been paid by both spouses, the dues paid will be combined to simply pay for more future years.

9. Gwen raised an issue regarding auditing of the HRSC and HRSC Foundation financials. The bylaws for both organizations require an annual audit. But there are no processes or plans in place for getting this accomplished. Since none of the board members present at the meeting were aware of how this was previously accomplished, Gwen and Doug were actioned to develop a process proposal for the audits of both clubs financials. ACTION: Gwen and Doug to develop a process to accomplish the required audits.
10. Gwen then proceeded to provide a summary of the HRC previous year's accomplishments and preparations for the coming year:
- Five scholarships totaling \$9000 were awarded during the recently completed year
 - AZ Corporation Commission documents filed
 - IRS 990-N (e-Postcard) for tax exempt status filed and accepted.
 - Jim Redmond, a former Honeywell Employee, was added to the Scholarship Foundation Board replacing Wally Estfan
 - The current HRC account balances and expected funding from the HRSC and Garrett Clubs was discussed

Following Gwen's report the HRSC Board approved the Scholarship Foundation Board and its plans for the coming year.

11. Linda Darnell and Gwen briefed the board on the plans for the Oktoberfest. Two noteworthy items: HRSC board members are ask to bring deserts for sharing with attendees; and they are looking for misc. items like coolers and extension cords to use at the event.
12. Linda Darnell introduced the following possible venue change for the Spring Picnic: McCormick Ranch Railroad Park. The board took Linda's suggest under advisement for future consideration.
- Note that while the current Peoria facility is a great facility, it is not centrally located to the majority of the valley resident club members. It is believed that if a more central location could be identified, greater participation in both the Spring Picnic and Oktoberfest events might occur.
13. The board's planning and event lead for a Christmas Party this year was discussed. While last year's event/coordination was led by Mary Barkl, her availability and interest in organizing the event again this year was unknown. Nor was there a volunteer present at the board meeting to take over this event. During the discussion, the interest in the event was questioned due to the low number of people who actually have participated in recent years.

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The possibility of conducting an electronic survey of club members to assess interest in this activity was suggested, but no action taken. Discussion of this topic was closed without any action being taken.

14. Ed closed the meeting at approximately 2:40pm.

Board Record of Attendance – 2016 -2017 Season

August 31, 2016

NOTE: Board absences are tracked in accordance with HRC By-Laws, Article VI, ¶ 2G

Officers & Directors			Yes	No	Comments	# Absences
Ed	Taschner	President	✓			
Doug	Metzger	Treasurer	✓			
Linda	Darnell	Vice-President	✓			
Mary	Barkl	Past-President		✓		1
Linda	Gregerson	Director (2019) & Editor	✓			
Kevin	Harris	Director (2018) & Web Master		✓		1
Gaylord	Brockway	Director (2019)		✓		1
Dawn	Orgill	Director (2018) & Scholarships		✓		1
Gwen	Scheetz	Director (2017) & Scholarships	✓			
Darrel	Golic	Secretary & Membership	✓			
Bala	Visvanathan	Director (2017)		✓		1
			6	5	<i>Quorum Achieved</i>	
Non-Voting Staff						
Barbara	Rippstein	Cruises		✓		