

# Honeywell Retirees' Social Club of Arizona

## Board of Directors Meeting

Tuesday, August 25, 2015

1. Meeting was called to order at 1 pm by HRC President, Mary Barkl. **Minutes of previous meeting (May 5) approved by all**, (motion to accept by Kevin/Linda).
2. Treasurer's Report was presented by Francis, and **approved by all**, (motion to accept by Ed/Vic).
3. Mary announced to the Board that Wally Estfan has incurred serious medical issues and officially resigned his positions as Vice President, Board member, and Board Director for the Scholarship Foundation. Dawn said she we begin recruiting to replace Wally on the Scholarship Foundation Board.  
**Action: Mary to begin recruiting effort for new Vice President.**
4. Program Reports:
  - a. Desert Mission Food Bank Thanksgiving Distribution (Doug): Doug reports date for participation is 8am – 12:30pm Tuesday, November 24. Volunteers and their guests should sign up with Doug who will then forward contact information to Desert Mission Food Bank. The food bank will then communicate directly with our volunteers. The food bank is looking for 40 volunteers from us. Sign-up deadline is Oct 24. Details will be published in this month's Bridge.  
**Action: Doug to provide announcement to Linda in time for publication.**
  - b. Amazon Visit (Ed): Ed reports that the next scheduled tour is for 10am Friday, March 10, 2017. This tour is already full. Because this date is so distant, Ed said things will get pretty quiet for a while until we get closer to this date. Mary suggested that Dawn attempt to set up a tour as a different organization (the Scholarship Foundation).
  - c. Oktoberfest (Pat): Pat is having difficulty finding a caterer for this event. Some discussion followed that included suggestions for other caterers plus a suggestion we might go back to cooking and serving our own food. Decision on this subject will be made before the next Board meeting. Date for the event is Thursday, October 15. The ticket price to the event is \$10 (with \$1 refunded if you bring 2 cans of food for a charity drive). Send checks to Gwen.
  - d. Day at the Races (Vic): Vic reported that this event is scheduled for Tuesday, February 23, 2016. Target size for the group is 45–60 people. Vic placed sent a \$540 deposit Turf Paradise to reserve a spot for us. Deadline to commit to this event is Feb 10. Ticket price is \$24 per person. Send checks to Vic.
  - e. Tovrea Castle Tour (Mary): Mary reported that the only feasible time for a tour was Tuesdays at 9am. This represents a rush hour traffic conflict for most so the Board voted to not pursue this event any further. (motion to drop Pat/Francis)
  - f. New Incorporation Effort (Francis): Francis reported that the Club was renamed the **Honeywell Retiree Social Club** (HRSC - or - "the Club") and received incorporation recognition from the state of Arizona. At the same time, our Scholarship Program was incorporated separately as the **Honeywell Retiree Clubs Scholarship Foundation** (HRCSF - or – "the Scholarship Foundation"). HRSC and HRCSF each received an EIN from the IRS. This caused Francis to close the HRC bank account and open two new accounts: one for the Club and the other for the Scholarship Foundation. The Scholarship Foundation has its own Board of Directors and Treasurer who will manage scholarship funds separately from the Club. The only individual who has access to both accounts is the HRSC President.  
  
The IRS has recognized the Scholarship Foundation as a charitable organization under IRS code 501(c)3. The Club has re-applied for tax exempt status under IRS code 501(c)7. However, Francis has not yet heard back from the IRS regarding the Club's application.
  - g. Scholarship Foundation Status (Dawn). Dawn advised the Scholarship Foundation bylaws will be ready for this Board to review by the next Board meeting, tentatively scheduled for Tuesday, September 29. There was some discussion about including the Foundation Bylaws into the Club Bylaws in the form of an attachment. The Board generally agreed that the Foundation Bylaws should be part of the Club Bylaws because the Club is the overall sponsoring organization.

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- h. Website, E-Mail, Hotline Reports (Kevin). Kevin noted that a spike in traffic was a result of many visits from a couple towns in Israel. He speculated they were attempts to glean information about our members for the Club's site. Because we don't keep personal information on the site (except for contact information for Board members, he was confident there was no harm from this event. As part of this conversation, Kevin reminded the Board that all copies of The Bridge archived in the Web site are purged of personal information such as contacts, new member, and death notices.
- i. Membership Data (Darrel): Darrel reports that we are carrying 565 active members plus 74 who are delinquent with their dues. Some discussion followed regarding how to contact these 74 delinquent members and what to say to them. We generally agree to use whatever media (email or hard copy) that they had requested in the past. Ed offered to send to Mary a letter to Garrett Club (GRC) to members that proved to be effective in collecting past dues or determining future interest in the Club.  
***Action: Darrel to send list of 74 delinquencies to the Board.***  
***Action: Ed to send to Mary a copy of the delinquency letter sent to GRC members.***
5. HRSC New Bylaws Review (Mary): The Board agreed to defer review of the draft HRSC Bylaws until the next Board meeting. This is to give Board members some extra time to read and understand the draft. We also plan to review the Foundation Bylaws at the next meeting.
6. Mary adjourned the meeting at about 2:30pm.

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### Board Record of Attendance – 2015 -2016 Season

August 25, 2015

NOTE: Board absences are tracked in accordance with HRC By-Laws, Article VI, ¶ 2F

Directors			Yes	No	Comments	# Absences
Mary	Barkl	President	✓			
Francis	Cartwright	Treasurer	✓			
	Vacant	Vice-President				
Victor	Fragnito	Past-President	✓			
Pat	Golic	Director (2016)	✓			
Kevin	Harris	Web Master & Director (2016)	✓			
Doug	Metzger	Director Elect	✓			
Dawn	Orgill	Scholarships & Director (2016)	✓			
Gwen	Scheetz	Director (2017)		✓		1
Ed	Taschner	Secretary	✓			
Bala	Visvanathan	Director (2017)		✓		1
			<b>8</b>	<b>2</b>	<i>Quorum Achieved</i>	

### Non-Voting Staff

Darrel	Golic	Membership	✓	
Linda	Gregerson	Editor	✓	
Barbara	Rippstein	Cruises		✓