

# Honeywell Retirees' Social Club of Arizona

## Board of Directors Meeting Minutes

Wednesday, May 24, 2017

1. Meeting called to order by Ed Taschner at 2:05 PM.

The reported discussion topics are presented in the order they were addressed at the meeting.

2. Doug Metzger presented the following organization for the HRSC Financial and Scholarship Foundation Financial Audits. Doug and Gwen Scheetz will take turns chairing the audit executions (Gwen for HRSC and Doug for the Foundation). Bala Visvanathan and Barbra Rippstein will complete the audit team. Ed Taschner and Linda Darnell also plan to attend both audits as monitors of the execution. The organization of the two audit teams was unanimously approved by the board.

While Doug had distributed a proposed modification to the audit process, Ed asked Doug to avoid republishing the process until after the actual audits. Then after we've gained experience from the audits, change the process as warranted and republish it. Doug agreed to this approach.

3. Ed Taschner raised the topic of revising the existing club by-laws/policies document in to three separate categories: By-laws, Policies and Procedures. When it became apparent to all of the board members present that Ed intended to move portions of the existing By-Laws content to the separate policies or procedures categories, a discussion of both pro and con views ensued. Linda Gregerson suggested we agree on definitions for each category before moving on to establish content. The Board agreed this was a rational first step. Ed committed to submit proposed definitions to the Board via email for agreement. Ed intends to continue work on this activity during the summer and challenged (**ACTION**) all of the existing board members to participate in the continued discussion of the update development. He will communicate via email during the summer months and expects all board members to contribute to the discussion.
4. As the club year closes three positions remain open in next year's board and no Oktoberfest Responsible Individual has been identified. In addition, no potential people who might fill these positions were identified at the meeting. Ed requested (**ACTIONed**) all of the HRSC board and staff members to join in the search for the necessary personnel.
5. The minutes for the 26 April HRSC Board Meeting were approved after correction of a typo and agreement to add 'Minutes' to the header of the document.
6. The treasurer's report for April was approved. In response to Doug Metzger's notification of a club CD maturing, the board directed him to renew the CD for a 3 year period at 1%. This combination of term in interest rate appeared the best compromise available.
7. Doug Metzger, Mary Barkl and Ed Taschner took the **ACTION** to meet at the credit union in near future to update the signature authorizations on the HRSC accounts.
8. Kevin Harris and Ed Taschner took an **ACTION** to compose and send out a web message regarding the search for an Oktoberfest responsible individual.
9. While the Scholarship Foundation was not represented at the meeting, Dawn Orgill had submitted a report on the foundation's current status: Funding supports the award of \$1100 dollars to each of 12 accepted applicants; Per foundation process official school transcripts have been received on 8 of the applicants confirming their eligibility; When grade averages for all applicants have been confirmed and checks awarded, Dawn will step down as the Scholarship Foundation President to be replaced by Jim Redmond in the coming year; Dawn will assume the NAU representative on the foundation in the coming year.
10. Ed closed the meeting at approximately at 3:20 PM.

**Note: The next HRSC Board Meeting is planned for 2:00 PM, 29 August, 2017; Mimi's Café**

# Honeywell Retirees' Social Club of Arizona

## Board of Directors Meeting Minutes

Wednesday, May 24, 2017

### Board Record of Attendance – 2016 -2017 Season

Thru May 24, 2017

NOTE: Board absences are tracked in accordance with HRC By-Laws, Article VI, ¶ 2G

Officers & Directors			Yes	No	Comments	# Absences
Ed	Taschner	President	✓			1
Doug	Metzger	Treasurer	✓			3
Linda	Darnell	Vice-President		✓		4
Mary	Barkl	Past-President	✓			1
Linda	Gregerson	Director (2019) & Editor	✓			2
Kevin	Harris	Director (2018) & Web Master	✓			4
Gaylord	Brockway	Director (2019)		✓		2
Dawn	Orgill	Director (2018) & Scholarships		✓	Resigning at club year end	7
Gwen	Scheetz	Director (2017) & Scholarships		✓		2
Darrel	Golic	Secretary & Membership	✓			
Bala	Visvanathan	Director (2017)			Resigned	
			<b>6</b>	<b>4</b>	<i>Quorum Achieved</i>	

#### Non-Voting Staff

Barbara	Rippstein	Cruises		✓
Vic	Fragnito	Day at the Races		✓

# Honeywell Retirees' Social Club of Arizona

## Board of Directors Meeting Minutes

Wednesday, May 24, 2017

### Club Event Responsible Persons:

Event	Confirmed Responsible Individual(s)	Comment
Oktoberfest	Event lead required	Gaylord Brockway will support
Day at the Races	Vic Fragnito	
Caribbean Cruise	Barbara Rippstein	
Spring Picnic	Linda Darnell, Gwen Scheetz	Gaylord Brockway will support
Christmas Party	Mary Barkl	
Community Project	Doug Metzger	
Annual Membership Meeting	Ed Tashner	
Rebuilding Together Valley of the Sun (RTVOS)	Doug Metzger Ed Tashner	